



UCI COVID-19 Prevention Checklist

Non-Research Workspaces¹

effective 7/01/2021²

Overview

California has moved beyond the Blueprint for a Safer Economy. According to the California Department of Public Health (CDPH), common-sense health measures will remain across the state. Testing or vaccination verification requirements will remain in relevant settings. Additionally, all sectors listed in the [Blueprint Activities and Business Tiers Chart](#) may return to usual operations in compliance with Cal/OSHA's Emergency Temporary Standards (ETS) and other statewide agency guidelines and standards with limited public health restrictions, such as masking, testing, and testing or vaccination verification requirements for large-scale, higher-risk events.

The UCI COVID-19 Risk Assessment, Protection & Monitoring Plan *will no longer be required* for unit on-campus work re-entry and will be replaced by this checklist. Each unit should complete this checklist and send a copy to CRIT@UCI.edu for recordkeeping purposes. Cal/OSHA's ETS require employers to mitigate the exposure of COVID-19 in the workplace, and include a requirement to establish and implement a written "COVID-19 Prevention Program," among other requirements. This [campuswide plan](#) is maintained by Environmental Health and Safety. As an employer, UC must continue to comply with the ETS and ensure that its employees continue to implement all mandated prevention measures, regardless of how many employees are fully vaccinated.

¹ This checklist does not apply to research activities. Those are subject to Research Ramp-up guidelines: <https://news.research.uci.edu/research-continuity/research-ramp-up/>.

² Revised per the CDPH's Beyond the Blueprint guidance: https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/beyond_memo.aspx. Campus guidance supports teleworking through 6/30/21, with a planned return to on-site work as units determine appropriate.



Checklist & Instructions

Effective July 1, 2021, campus units may cautiously return to on-campus operations. The Authorized Official (Vice Chancellor, Dean, or designee) must approve this Checklist before employees are allowed to return to campus. Units must regularly review guidelines and directives from CDC, CDPH, Cal/OSHA ETS, UCOP, and UCI. The Checklist should be sent to CRIT@UCI.edu for recordkeeping purposes.

Organizational Unit*: _____

Plan Owner (Name, Title): _____

Location this Plan Covers: _____ *(include Building, Floor, Suite, Office Number, Cubicle Number, etc.)*

Plan Date: _____

Plan Contact (Name, Title): _____

Plan Contact Email/UCI Phone: _____

*Organizational Unit/Office structure is determined by Organization’s Senior Manager (i.e., Vice Chancellor or designee). This checklist may cover multiple locations.

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1. I have reviewed the Beyond the Blueprint for a Safer Economy guidelines. https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/beyond_memo.aspx
 2. I am committed to consistently following required safety protocols and protective measures to mitigate virus transmission.
 3. I understand that I must follow all CDC guidance, state and local public health directives, Cal/OSHA ETS, all [UCI Executive Directives](#), and other UCI-issued requirements and guidance (e.g., from EHS and UCI Health).
 4. I understand that employees in my unit are expected to adhere to the masking guidelines per the CDC and [Cal/OSHA Emergency Temporary Standards \(ETS\)](#), all [UCI Executive Directives](#), and other UCI-issued requirements and guidance (e.g., from EHS and UCI Health).
 5. I understand that all employees in my unit are expected to comply with the daily symptom check requirement per Cal/OSHA ETS.
 6. I understand that all employees in my unit are expected to comply with the requirement to complete the Return to Campus Safety Training available at [UCLC](#).
 7. I understand EH&S will do safety spot-checks and I will respond to their recommendations as needed.
 8. I understand that if my unit needs COVID-19 related safety or cleaning supplies, I should complete the [Returning to Site-Supplies needed form](#) or email the [Logistical Support Team](#).

Following this attestation, you must save your Checklist³ in your unit, and send an approved copy to CRIT@UCI.edu, where all plans are maintained.

ACKNOWLEDGEMENT AND APPROVAL

Authorized Approver’s Name and Title: _____

RETAIN CHECKLIST IN UNIT WORKSPACE and provide a copy to CRIT@UCI.edu for recordkeeping purposes.

³ This 2-page checklist takes the place of the Risk Assessment & Monitoring Plan.